

St. Gerald School Advisory Board

2016-2017 School Year

Approved Minutes

January 10, 2017

School Library – 6:30 p.m.

Opening (Nancy Kochanowicz)

Prayer-Lectio Divina-I have told you this so that you might have peace in me. In the world you will have trouble, but take courage, I have conquered the world. John 17:33

Roll Call- Attendees-Kris Sigmund, Nancy Kochanowicz, Phil LaSala, Christy Keenan, Katie Digilio, Carisa Dillon, Natalie Whitman, Tobi Mathouser, Allison Balus
(Absent: Fr. Mark Nolte, Michaela Goerke, Nikki Batenhorst, Sarah Cunningham)

Approval of November Minutes-Phil LaSala provided the motion to approve the November minutes with Carisa Dillon to second the motion to approve. The minutes were then approved by a unanimous vote of the Board.

Principal Report (Christy Keenan provided a brief report on the following in Michaela Goerke's absence-Michaela will email additional information as needed, before the 2/14 SAB meeting)

- **Technology Changes** Upgrades to the infrastructure continues to be discussed. Discussions have also included talk to eliminate the computer lab and create a media center in the school library. This would require an additional Chrome Book and Cart purchase.
- **Terra Nova Results** Michaela and staff will be looking at the progression of test results over the last five years notating any areas in need of attention as well as areas we are progressing in.
- **Accreditation & Parent Survey** The NE Department of Education Frameworks External Team will make an accreditation visit to St. Gerald on 2/22. One of the accreditation requirements is to conduct a parent survey. This survey was sent out on 1/5. To date, 102 or 270 families have participated. Accreditation also requires a parent panel to which Michaela may look to SAB to act as panel members.
- **Parking Lot** Challenges related to picking up and dropping off of students are still occurring. SAB suggested sending out another reminder on the procedures that were put in place at the beginning of the school year. SAB also suggested a "staggered" school dismissal on early dismissal days.
- **Guided Reading** Staff will attend the second Guided Reading professional development on 1/19. Christy and Michaela will attend the Administrators Only professional development in February. Hope is that Guided Reading "buy in" is achieved and gain knowledge on how to move forward with Guided Reading, the creating of book rooms, etc.

- **Other Items** Christy will look into the inconsistency of lunch menus being sent out. Christy will also email Catholic Schools Week agenda and photos taken to Allison Balus for the church bulletin board.

Pastor Report (Fr. Mark Nolte) None

Committee Reports

- Home & School (Christy reported for H&S)
Preparing for Catholic Schools Week activities-hot dog lunch, Spelling Bee, etc.
- Recruitment Committee (Natalie Whitman)
Open house is planned for 1/29 from 8-12. Recruitment Committee is encouraging current families as well as parish members to attend. Pancake man will be attending again! Table centerpieces will be made with fun facts about St. Gerald and students' "Why I love St Gerald" quotes. RC may look to SAB to help volunteer again this year. Sign ups to come.
- Maintenance Committee
No comments on the minutes.
- Finance Committee
None. Next meeting set for 1/12.
- Parish Council (Katie Digilio)
Parish Council has completed the Mary devotion. PC also continues the Maintenance to Mission book entitled Divine Renovation.

Other Business

- Silent Auction Donation (Tobi Mathouser)
There will not be a SAB specific donation to the Silent Auction. The group felt that since SAB does not have a budget, if members were able to make a donation as a family, SAB would be represented.
- School's Policy Review Update (Phil LaSala)

Michaela forwarded the Archdiocesan School Policy Book on 1/9. SAB agreed to look this over and be familiar with it as Phil continues to lead the Board with creating our own document for St. Gerald School Policies by incorporating the two together.

- Constitution and By Laws for SAB (Nancy Kochanowicz)
As a reminder, SAB members should please look over the SAB Constitution & By-Laws. Any questions, comments or concerns should be sent to Nancy by 1/19 so Kris and Nancy can make proposed updates to this document for the February SAB meeting.

SAB President:

*School Bulletin Board at 96th & Q for February: Allison Balus-Catholic Schools Week
March: Tobi Mathouser

SAB 2016-2017 Bulletin Board Schedule		
	Owner	Theme Ideas
AUGUST 2016	Kris Sigmund	
SEPTEMBER	Kris Sigmund	
OCTOBER	Phil LaSala	Introduce Pre-K
NOVEMBER	Katie Digilio	Pumpkin Patch
DECEMBER	Nancy Kochanowicz	Jesus is the Reason for "every" season
JANUARY 2017	Natalie Whitman	Open House
FEBRUARY	Allie Balus	Catholic Schools Week
MARCH	Tobi Mathouser	Angel Auction/Middle School Play
APRIL	Sarah/Nikki	Walk of Pride
MAY	Carisa Dillon	Outdoor Ed
JUNE	Nancy Kochanowicz	Graduation/Field Day/Scholarship Recipients
JULY	Allie Balus	
AUGUST	Phil LaSala	4 th of July Parade
SEPTEMBER	Home & School	Back to School Night
OCTOBER	Carisa Dillon	Grandparent's Lunch/Terra Nova testing
NOVEMBER	Katie Digilio	Vocations Day/Halloween Parade
DECEMBER	Natalie Whitman	Veteran's Day Assembly/Thanksgiving

*As a reminder, all students must have a signed media release if they are included in displayed photos. You can email Deb Weiss at the school office to verify one is on file. dweiss@stgerald.org

*Bulletin board should be updated within the first week of the month.

*There is a traveling tote with supplies to use (stapler, tape, borders, paper, etc.) The "swap" can be coordinated with the person who was assigned before you.

*Mrs. Goerke/Ms. Keenan/other parents are good resources to gather photos of events that you/your child may not have been a part of.

Closing Prayer

Adjournment

Next Meeting: Tuesday, February 14th, 2017 6:30 School Library