

St Gerald School Advisory Board

215-2015 School Year

Meeting Minutes

March 24, 2015

School Library-7:00p.m.

Approved

Attendees: Katie Fehrman, Michaela Goerke, Christy Keenan, Nancy Kochanowicz, Fr. Korte, Tobi Mathouser, Dennis Rinkol, Kris Sigmund, Chris Sommers,

Not Present: Jennifer Tselentis, Kathy Yochum

Opening Prayer

Roll Call (see above)

Welcome Visitors-no visitors

Approval of February Minutes-Dennis Rinkol provided motion to approve. Nancy Kochanowicz to 2nd the motion.

Pastor Report (Fr. Korte)-

-Bid of 106K for roof has gone through and is fully supported by fund. Boiler has passed inspection for another year, we are now looking at possibly taking next year to create a phase plan for replacement. Tentatively scheduled for Summer 2016.

-Tim is doing very well. He is very timely and has better communication with those responsible for their budgets.

-Father is communicating via the bulletin, a letter on his vision of his path. Family formation has been key to families finding their faith. Because of this spiritual success, Father feels like a type of family formation should also be brought to grade school families. More on this to come.

-Father is also looking at youth ministry program

-Congratulations to the Recruitment Committee! Father is very happy with the creativity and focus of this committee and is seeing good things!

Principal Report (Michaela Goerke)-

Technology-walk-through by Archdiocese Technology Coordinator-prioritize needs/wants. The walk through occurred this past week. It was determined that we are at capacity with our wireless capabilities therefore we should consider asking for infrastructure and software to support wireless from Ignite the Faith campaign before we ask for additional hardware.

Staff Openings-PE, Middle School social Studies, Art and Spanish. Art and Spanish are advertised separately. Good interest and free advertising is being utilized through the Archdiocese.

Math Textbooks-Home and School giving \$20,000 for new math series-Sadlier-Oxford K-8. A unanimous decision was made between Mr. Kotrba, Mrs. Sullivan, Ms.

Keenan and Mrs. Goerke to use Sadlier-Oxford after attending a presentation workshop at the Archdiocese. Sadlier-Oxford will hold professional development sessions with staff in August. Going forward it will be critical to collect data on the effectiveness for the new math system.

Contracts-Have been distributed

Calendar-coming soon! Start date: Wednesday, August 19th ½ day, August 20th ½ day, August 21st full day. 2015-2016 school calendar will be available for review at April SAB meeting.

Kindergarten Round Up- was Monday-32 students at this time. Two school families did not attend and 2 sets of twins are undecided at this point.

New Families/students

Erin Blocker-6th grade-here now, from Portal

Tessa Petersen-currently at St. Columbkille-will be joining us next Fall-7th grade

Weaver Family-2nd grader in the Fall-currently at public school

Wagner Family-toured today-looking into MOQ and St Gerald-currently at public school. Members of Holy Cross Parish. In Kindergarten currently in public school

Families Leaving

Nelson twins-7th grade-Papillion LaVista

Title One Funding-will support Reflex Math (which will also compliment Sadler-Oxford), Six Traits Writing Training and nine Chrome books. We will utilize Six Traits Writing Training.

Assistant to Principal Report (Christy Keenan)-

Update- Working with H&S on WOP; Christy attended a data meeting on 3/23. Purpose of this meeting is to help staff and schools use the data collected from test scores, processes, etc. and grow from that data.

Parish Council-None

Home & School (Katie Fehrman)-

WOP Update- Tim has been great at getting H&S real time numbers from WOP donations. He will also assist H&S with getting classroom funding updates. T-shirts for WOP are sponsored by 9 school family businesses whose names will be displayed on the backs of the t-shirts; Conversations about the time of year the WOP takes place are circulating-changes may or may not be made; A suggestion was made to put the WOP announcement in the church bulletin; During the WOP celebrations, there will be 9 stations to include popsicles, American Ninja Warriors, and other fun activities throughout the afternoon; A “ask” and “thank you” email template will be sent out by H&S. Families can use this as a template to forward on to friends and families; During the 2014-2015 school year approximately \$36,000 was raised at the WOP, \$7000 was spent to fund. This year it is expected to cost approximately \$2500 (which includes lunch for the students) to fund WOP and the goal is to raise \$40,000.

H&S Budget-H&S has proposed that any above and beyond funds in their budget will be turned over to the school.

Other Business-

-Nancy will incorporate WOP theme into the church bulletin board. SAB will also put together a supply tub for those assigned to update the bulletin board.

-Going forward please send email correspondences to Dennis Rinkol at drrinkol@gmail.com

-Chris Sommers and Jen T. will exit SAB at the end of this school year. We need to start thinking about ways we want to recruit for these openings. Chris will look into SAB application. This is typically due by end of April. Voting typically takes place in May, candidates are invited to the June meeting, and inducted at the August meeting.

NEXT SAB MEETING APRIL 14 7PM IN LIBRARY

Other Committee Meeting Minutes- (See below)

St. Gerald Finance Committee Meeting
February 12, 2014

Present: Father Korte, Katie Rinkol, Ryan Sevcik, Mary Sheridan, Ted Mekelburg, Tim Hancock, Joan Luebbert

Absent: Lynn Svoboda (On LOA), Jennifer Tslentis

Meeting was opened with a prayer by Father Korte

Father Korte introduced Tim Hancock, the recently hired Business Administrator.

Tim discussed his meetings and direction from representatives from the Archdiocese assisting in the various aspects of interaction in regard to synchronizing the accounting numbering system and other operational directives.

Tim is introducing a PO systems for all purchases, effective immediately. He is also addressing 941 payroll tax forms, pension deposits, I-9's, mingling of accounts, salary grid placements, consistency in policy administration and budgeting preparations for 2015-16. In addition, he is also working with Merrill Lynch in regard to the Endowment Fund reporting requirements.

Tim has some additional accounting controls, parish and school financial reporting requirements and tuition accounting reports that he will work on to provide the best possible transparency in reporting for the parish.

The budget sub-committee is continuing work to get the final 2015-16 budget prepared to accommodate timely presentation of contracts for the teacher and for final approval by the Pastoral Council at the March 12th meeting.

The Finance Committee expressed their thanks to Tim for all of the extra hours he has already spent in taking on his new responsibilities. The FC's appreciation for Judy Haug's assistance during the transition was also expressed.

The next meeting will be the Total Leadership Committee Meeting on March 12th in the Father Larry Dorsey Social Hall at 96th & Q.

Meeting was closed with a prayer lead by Father Korte.

Joan Luebbert

Finance Committee Secretary

AGENDA

February 25, 2015

FACILITIES MAINTENANCE COMMITTEE

Opening Prayer - **Ken T**

Attendance - **Joan L, Ken T, Dan T, Verl S, Fred K, Tony J, Chris J, Dave F.**

EAST CAMPUS PROJECTS:

CURRENT

1. Re-roof - **Feb. 26 3:45pm, Pre bid Conference. March 12 2:00pm Bid opening.**
2. Pre reroof work - **01 April 2015 to start. Paul Austin to set columns, Control Services to move gas line and mechanical. All to be complete and ready for roofer by 01 June 2015.**
3. Tile work - **Ken T is concerned about the adhesive, discussion ensued and project is scheduled for 02March2015 0850.**
4. **Boiler - discussion re: the School boiler which is leaking. We have had two companies give their assessment. The leak is a rapid drip, both suggested putting off any work until the heating season is over. The Finance Comm has not approved a budget for 2016 - the hope is to have enough in the Campaign Fund to address the boiler this summer.**

PENDING/HOLDING

WEST CAMPUS PROJECTS:

CURRENT

1. Doors - **Chris has not been able to work on the doors due to a broken wrist.**
2. Sidewalks -
- 3.
- 4.

PENDING/HOLDING

1. Exterior painting - **Scheduled for spring**
- 2.

NEW BUSINESS

1. Lawn Care - LY \$15,997 in labor, \$3,854 for materials (chemicals) total \$19,851. We need to trim this number to below \$10,000.00, discussion.
Approved J.A. Heim Farms for 2015 summer. Also recommended getting a mower for the Lakeview Location.

CLOSING PRAYER:

[NEXT SCHEDULED MEETING MARCH 18, 2015 8:00AM](#)