



St Gerald School Advisory Board

2014 – 2015 School Year

Meeting Minutes

Wednesday, October 14, 2014

Library 7pm

Present: Michaela Goerke, Kathy Yochum, Dennis Rinkol, Jen Tselentis, Nancy Kochanowicz, Fr. Owen Korte, Tobi Mathouser, Katie Fehrman, Christy Keenan, Chris Sommers, Kris Sigmund

Absent: None

Visitors: None

Minutes: Tobi Mathouser

Opening Prayer

Approval of Minutes: August minutes approved with minor revisions to spelling and to fourth bullet point under Principal Report to state “math scores are below average” instead of “math scores are low”.

Principal Report-Michaela Goerke

- Mission Statement was approved by the Board to read: **St. Gerald School, empowered by the traditions of our faith, provides a Christ-centered Catholic education that inspires academic excellence, gratitude and service.**
- NE DoE Reporting requirements for staff certifications, student ethnicity, free/reduced lunch, were completed by the 9/15 and 10/15 deadlines
- Terra Nova testing and make up tests completed. Results will be available mid-November. SAB typically reviews results at January meeting.
- Parent Teacher Conferences to take place October 23 from 1-7. This is the first year for online signups. Signups open Wednesday the 15th at 7pm. Negative feedback has been minimal. Online signup system allows for teachers to track “real time” signups, teachers to receive alerts when new sign up occurs, parent email reminders, etc.
 - Michaela will monitor Mr. Kotrba’s conference schedule this year. Typically there is a high demand to meet with Math teachers. If the current 1:00-7:00 timeframe does not allow Mr. Kotrba sufficient time to meet with parents, this will be re-examined next year. May consider getting a substitute teacher for Mr. Kotrba so that additional conferencing hours can be added.

- Tours of the School/Recruitment is going well. Michaela recently provided a tour to a family relocating from Germany with children in the 7th, 5th and 3rd grade as well as one additional family.
- 8th Grade Morning Announcers-there are 14 that have completed the full application process
- Report Cards sent home on Monday, October 20th. Quarter ends Friday the 17th.
- Field Trips
 - The Rose (5th), Pumpkin Patch (2nd), Hitchcock Nature Center (1st), El Museo Latino and lunch (7th), Vocations Day (6th), Boystown/OWH (4th), The Little Mermaid at Marian High (8th). Thank you to H&S for the financial assistance towards transportation!
- K-3 Christmas Program December 11 at 7:00pm in the gym at school. There will be a 2:00 (dress rehearsal) that grandparents or others who are not able to attend the 7:00 performance may attend. Although it is encouraged that most attend the 7:00 performance. H&S has recruited volunteers to assist Ms. Krueger with set up or other needs. Ms. Krueger should contact Katie Fehrman with H&S to identify volunteer needs.
 - 4th & 5th grades will hold performance at a later date
 - 6th & 7th will perform the Passion and/or Living Stations at a later date
 - 8th grade play at a later date-Through the Looking Glass
- Morning/Afternoon drop off/pick up going very well

Recruitment Committee (RC) Report-Jen Tselentis

- Bus Bench advertising on 84th & L and 84th & Q to begin October 15 for 90 days. A total of approximately \$300 was spent on this project.
- Recruitment Committee is looking for 2 more members, ideally someone who has a background in Journalism, Media, etc.
- Have set up an email address weloveourschool@stgerald.org. Will focus on sending out fun facts, birthday wishes to potential up and coming students, etc.
- Open house scheduled for January 25th from 8-1:00. RC would like to see presence from SAB as well as existing families at this event. Goal is to use the Open House event not only as a way to educate and recruit new/potential families, but also to retain our current families.
- Baptism classes are going well
- Looking into other signage opportunities in the area to help identify the location of St. Gerald school (80th & Q area and 77th & L area)
- Working on developing a new brochure
- RC feels that there is more opportunity at the KoC Back to School Breakfast. SAB could be present at this event and use the breakfast as an outlet to showcase the school to the parish.

Maintenance Report-Chris Sommers (Summarized Report from Nick Steinbach)

- EAST CAMPUS CURRENT
 1. Kitchen – Complete except for the Ansol Fire system over the hood.
 2. Gym floor – Repairs have been made.

3. Score board – Lights have been replaced and is in good working order. We do need to find a source for the small bases the light bulbs go into.

PENDING/HOLDING

1. Reroof – A group from the committee has met with Will Schmitt to discuss the cooling tower and screen wall. Ken T. gave a complete report of the details. Will is preparing a price for St. Gerald for each project. First indication is that we will save considerable.

• WEST CAMPUS CURRENT

1. Roof leaks – Ken T and Dave F will hose down the roof to identify the leaks. And then repair.
2. Restroom progress – Bids for each RR location have been secured. The committee felt the prices were good. Recommended that we do the women RR in the Narthex first.
3. Chair work/pews – Nick has discussed this project with the Hobzka's. We have some material and with their expertise and our labor we can repair the pews. The Chapel chairs will be a more complex project, we will continue to look at options. Maybe a scout project.
4. Exterior painting – Waiting for an updated bid from McGill painting.

• NEW BUSINESS

Tony J. reported of some major sidewalk damage that occurred during the past two big rains along 96th Street. They have been reported by phone. The committee asked that Nick report this in writing.

Ken T requested that someone be appointed as 'landlord' if the house purchase is to go through.

Next meeting October 15

Technology Report: Michaela Goerke

- Michaela would love to have a Technology Committee reinvented but for now all things IT are going well. The Archdiocese has hired a Technology Director who reviewed our firewall and internet filter last week. This Director has been charged with standardizing all of the schools.
- Going forward Michaela will include Technology update in principal report
- Ms. Holmberg is doing well, extremely organized and works very well with the kids.

H&S Report-Katie Fehrman

- Requested to have sign up genius link on sycamore website
- Lunchroom and Bake for Books volunteers needed
- Back to School bucks going well-half way done with approvals and remaining funds not used will be given to Michaela for professional development, teacher bonuses, etc.
- FNO going well-Runza generated \$250+, Target \$2860, Culvers \$150 Mama's pizza has been added to schedule
- Will add FNO to pride report weekly

Athletics Report-Fr. Own Korte

- Meeting to take place on October 15, no minutes to review
- Kris S. will get minutes for SAB to review going forward
- Mr. Kotrba, Athletic Director, now has 3 individuals assisting him with the oversight of coaching, gym management issues, parent involvement and volunteering, especially for non-St Gerald events.
- Father O.K. continues to meet with Mr. Kotrba regularly
- Chris S. will talk with Matt Pelan and Mary Jo Thompson and request that they attend the November SAB meeting to provide an update on the conclusion of their sport seasons

Parish Council Report-Kathy Yochum

- Festival complete. Would like to see additional advertising in the future
- House purchase is complete and PC has a solid candidate to rent the property
- Working on creating job descriptions for the liasons
- October 29th all standing committee members should attend the meeting at 7:00 in the Fellowship Hall
- Discussed and established ongoing SAB Goals-See below

Other Business-Fr. O.K.

- \$360K income
- \$134K expenses