



**St. Gerald's School Advisory Board
Meeting Minutes
Tuesday, January 14, 2014
School Library - 7:00 PM**

Present: Michala Jacobson, Fr. Owen Korte, Christy Keenan , James Gilmore, Alan Kosse, Jennifer Tselentis, Dennis Rinkol, Tom Hegarty, Stephanie Jensen

Absent: Chris Sommers, Kathy Yochum

Visitors: Jim Hiem

Minutes: Lori Bauer

Opening: Meeting started with a Prayer

Approval of Minutes: November minutes were approved

Athletic Report- Jim Heim spoke about his new role as Athletic Director. He is impressed with the level of involvement in sports at SGS. He will be working with the school, community, kids, parents, coaches and volunteers to continue the Catholic, faith based sports program. See the Athletic website for more details.

Items under discussion included possibility of students being coached by college athletes, finishing the athletic handbook, and ways to connect the school with athletics.

Principal Report - Michala

1. Updated school enrollment: 411 (lost 4 students at break)
2. Given a total of 4 tours in the past 2 months of families interested in St. Gerald
3. Kindergarten 2014-2015 early numbers are 28. (14 in each class)
4. Gearing up for Catholic Schools Week: Jan. 26 – Feb. 1 *Activities Planned
5. Lining up a guest speaker for parents: Deputy Jay Wingler – Presentation for Parents on Social Media “Navigating the Social Media Scene with your Children and Teen”
6. Wrapped up 3 in-services with our faculty on Personal Purpose Statements and Mission Statement.
7. Next projects: School Improvement Planning
 - Understanding the S.I.P. process
 - Looking at the data
8. Standard Response Protocol
 - Form committee
 - Look at current policy
 - Meet with Police Chief Murtaugh
 - Take faculty & Staff through SRP program & action plan

9. Next Grant is being written for more rubber mulch for the remainder of our playground.
10. Geography Bee: Welcomed back Mr. Garland as emcee; 1st Place – 8th Grader Ben Bies, 2nd Place – 8th Grader Matthew Thiele, 3rd place – 4th Grader Tyler Reidy.
11. Skutt Catholic Show Choir “Vivace” perform on Monday.
12. 6th Grader had their Inventions Fair on Jan. 7th.
13. Mrs. Keenan led the 4th Graders in their Class retreat on Jan. 8th
14. Administrators Meeting on Thursday at CSO
15. St. Columbkille is coming on Friday to visit us and learn about the Westside School Lunch program
16. No school this coming Monday: Teacher in-service S.I.P
17. Work continues moving forward with our Parish Campaign and in conjunction with that our school recruitment video.

Assistant to the Principal Report:

- Goal setting
- Feb back to Goals
- March - Projects are heavy for students in the spring - will help students manage the load
- April - Motivation
- G.A.P. - number of students are dropping off (math help is the highest need)
- Catholic Schools Week
 - 40 hours/week of prayer during school
 - EPS Volleyball
 - Kinney Family performing a Step Dance
 - Ventriloquist performance on bullying K-4 and 5-8
 - Read and Feed / Hat Day / Speeches
 - Mass on Friday for community supporters (vendors, businesses, Hy-Vee, etc.)

Committee Reports

Technology

- Received iPad from Papillion (Title 1 program) - will use for 1st grade and possible Kindergarten
- Chrome books - using a management system to keep kids safe
- Network firewall is on lease

Home and School

- Finalized Catholic Schools Week and Walk of Pride (May 15th during school day)
- Family Night Out proceeds so far = \$540

Lunch

- Reviewed Kitchen Survey - upgrades were the most requested items

Parish Council

- Next leadership meetings 4/29 and 5/13 (Goals 2 & 4)

Pastor Report

- Capital Campaign
 - Reviewed the Capital Campaign that will be broken out into several sections (Faith, Education, Weatherization of buildings, Bathrooms in school ("Miracle" phase)
 - 130 will be called directly for major gifts
 - School phase and parish phase will be ready for presentation by Ash Wednesday
- Guardian Angel
 - Reviewed live auction items
 - \$100/ticket chance to choose one of the live items
 - Easter Egg Hunt

Mission Statement: Michala review the new school mission statement in progress and shared her personal mission statement. Each staff member also created their own personal mission statement which will be displayed in their classroom.

Action Items:

- Review Terra Nova / Explore results
- Recruitment form the SAB should be going out to potential candidates.
- All- Review Mission Statement samples and give feedback

Next Meeting: February 4, 2014 at 6:00 pm in School Library

Approved: March 11, 2014