

**St. Gerald Parish Pastoral Council**  
**November 8, 2012**  
**St. Gerald School Library**

Present: Sharon Bissen, John Proski, Mary Sheridan, Joe O'Donnell; Mary Morss; Ryan Sevcik; Joe Kalina; Jared Franzluebbbers; Joan Luebbert

Also Present: Father Owen Korte

OPENING PRAYER

- GUEST REPORT: Kathy Kensinger – Director of Youth Ministry/Young Adults
  - ❖ Discussed written report & Handouts
  - ❖ Youth Ministry has good core team leadership
  - ❖ Adult involvement is very important
  - ❖ Having more meetings with parents
  - ❖ Young Adult Ministry is in the infancy stage - a transient age group
  - ❖ Attempting to tie into the overall parish ministries
  - ❖ Kathy works very closely with the Archdiocese on all program and activities
  - ❖ Kathy will be retiring at the end of the school year

- MINUTES OF LAST MEETING (October 11, 2012) Reviewed and unanimously approved. Motion for approval by Ryan Sevcik, seconded by John Proski.

- COMMITTEE REPORTS:

School Board – John Proski. *No meeting since last PC meeting.*

Social Committee – Joe O'Donnell. *No written report or update.*

Parish Education – Sharon Bissen. No Written Report. No issues brought forward.

Stewardship – Joe Kalina. No written report

- Parish Financial Report will go out by email or hard copy by request only.

Maintenance – Jared Franzluebbbers. Written Report.

- Snow removal bids were reviewed and contractor chosen – a parishioner.

Liturgy – Mary Morss. Written Report Provided.

- Mary will coordinate a second training session on AED units after the first of the year for PC Members and other parishioners who are frequently at meetings, etc. will be encouraged to attend.
- Joan will approach the KC's about donating blood pressure cuffs at 96<sup>th</sup> & Q and at the Lakeview Chapel to assist medical professionals to respond to emergency situations. Assistance prior to emergency responders.

Human Needs – Mary Sheridan. *Written Report Provided*

- Discussed resolution of Women's Sewing Group's concerned and Mary expressed their gratitude for the consideration of the work they do for the parish.

Finance – Ryan Sevcik – Written report provided.

- Budgeting process will begin soon. Surveys regarding teacher pay in Archdiocese and in surrounding school districts will be part of the process.
- Finance committee will be looking closely at all expenses in light of the current downtrends in collections.

PASTOR'S REPORT

- Father Korte further discussed the headcount recently completed, along with decreasing numbers in parish families, offering and Sunday attendance.
- Father Korte contacted the Cavan Group and they will be giving a presentation to the Finance Committee. This is a consulting group that is used by the Archdiocese and was recently contracted by St. Leo's and produced strong results in increasing Sunday offertory giving in that Parish.

#### OLD BUSINESS

- Finalized PC goals were presented and reviewed.
  - Joe O'Donnell moved to adopt the goals as presented. Sharon Bissen seconded. All voted to adopt.
- Leadership Meeting Follow-up
  - Discussion questions draft for the leadership meeting was discussed at length. Additions, changes, rewording were completed. John Prosocki with MC the meeting.
- Archbishops Annual Appeal – Father Korte updated the Council on developments. Appeal is moving forward and processes are being finalized.
- Resolution of Athletic Committee Concerns –Father Korte indicated the efforts are on-going. Immediate issues resolved to extent possible at this time.
- Updated Committee Chairpersons List – New list provided to distribute at Leadership Meeting.
- Parish Festival Results – updated by Ryan Sevcik. Liz and Ryan headed up a very successful festival, both financially and participation levels.
- Guardian Angel Dinner & Auction – Moving forward. Will be held in the School Gym for the first time. Efforts underway to make the gym as attractive as possible and the a dinner and auction a very successful event.
- Usher Headcount Report from October – Distributed to all PC members.

#### NEW BUSINESS:

- Determined a December meeting was needed for follow-up to the Leadership Meeting. December meeting will be held December 13<sup>th</sup> to discuss only follow-up from the Leadership Meeting.

CLOSING PRAYER/ Adjournment

Next Meeting: Thursday, December 13, 5:30 pm – School Library

**ST. GERALD PARISH PASTORAL COUNCIL**  
**Projects for 2011-2012**

<b>Project</b>	<b>Co-Ordinator</b>	<b>Status</b>
Enhance Welcoming aspect	Mary Morss	Mary will research suggestions. Women's group has been formed with various activities scheduled.
Research parish council by-laws	John Prosocki	John has obtained a copy of the current by-laws. 3/2012 John made suggestions for changes. Presented at April meeting; members had suggested changes. Final copy to be presented at May meeting.
More Parish Council involvement in the budget process	Mike Rasmussen	Mike will try to get a 2-step process for PC approval of the budget. First pass of budget review will be at the February meeting. 3/2012 budget approved. COMPLETED.
Online prayer request/ church prayer basket	Jamie Zabrocki	Currently available on stgerald.org but still need a volunteer to coordinate. Advertise that prayer request book is in the Chapel.
Research scheduling software	Judy Haug	Cheryl has the software module. It has been updated and is available for viewing on stgerald.org. COMPLETED.
Long-Range Planning	Fr. Korte Ryan Sevcik	Wording for the Parish Mission Statement is being discussed. 3/2012 New Mission Statement presented and approved. COMPLETED.

Last updated 04/10/2012