

St. Gerald Parish Pastoral Council
November 10, 2011

Present: Ryan Sevcik, Jamie Zabrocki, Mary Morss, Sharon Bissen, John Prosocki, Joe Kalina, Joan Luebbert, Glen Bennett, Mike Rasmussen.

Absent: Dave Garland (School Principal),

Also Present: Father Owen Korte, Father Anthony Espinosa, Deacon Doug Marsh, John Bolas, Judy Haug (Recording Secretary)

OPENING PRAYER

I. MINUTES OF LAST MEETING: Approved.

II. GUEST REPORTS:

School Report: Dave Garland absent. *No Report.*

Business Report: John Bolas, *See Attachment 1, Income/Expense Report*

- The Income/Expense Report for Fiscal Year 2010-2011 will be a stuffer for the November 13 bulletin. Pie Chart graphs illustrate the source of parish income and the various expense categories. The fiscal year ended with a positive balance.
- The parish currently has a remaining loan balance of about \$228,000. Some of the proceeds from the Guardian Angel Dinner/Auction will be used to pay down the balance.
- The current fiscal year will be over-budget in the Textbook category. The parish/school will look for ways to decrease other expenses to offset this.

Security/Safety Report: Doug Marsh. *No written report.*

- Doug recently attended a Church Security/Safety Conference.
- Doug is recommending that a volunteer group be formed from the Knights of Columbus, parking lot security, ushers, and greeters. The team would coordinate training for emergencies and awareness. Doug pointed out a number of safety issues that he feels need to be addressed.
- Glen Bennett will talk to Nick Steinbach regarding the parish Safety Committee, which should already be in place.
- Also need procedures for money-handling (i.e. Sunday collections, fund-raisers)

III. COMMITTEE REPORTS:

Liturgy – Mary Morss. *No written report.*

- The Liturgy Committee met November 2, 2011. Discussed upcoming special masses and the upcoming changes to the Mass (revised Roman Missal).

Human Needs – Glen Bennett. *No written report.*

- Glen suggested that all church groups should provide an annual report of income and expenses.

Finance – Mike Rasmussen. *See Attachment 2, Condensed Income Budget Report, September 2011.*

- Over budget with textbooks and personnel costs.
- Fr. Korte would like to get semi-annual reports from all parish groups with a checking account.

School Board – John Prosocki. *No written report. See Attachment 3, Meeting Agenda*

- The school accreditation process is wrapping up. Paperwork will be submitted now and the decision will be made in 2012.
- New bleachers have been installed in the gym.
- Looking to hire an IT person to assist Sara Hood with maintenance of computer equipment and the network. Fr. Korte wants to establish a search committee to find someone.
- Need to review Safe Environment wording in the Policy Handbook to reflect that of the Archdiocese.
- An Open House was held on October 30. Thirteen families visited.
- An agreement has been signed with LiveWell Omaha committing the parish/school to:
 - Maintaining the educational garden at the school.
 - Offering healthy food options for school lunches and for parish functions.
 - Offering sports through our School Athletic Committee.

Social Committee – Jamie Zabrocki, *No written report.*

- Social Committee members have been providing food for various parish functions. Jamie requested authorization to be reimbursed by the parish. Permission was granted.
- The Men's Club is holding a breakfast on Sunday, which will coordinate with the distribution of parish surveys, to encourage parishioners to stay after Mass and complete the survey.

Parish Education – Sharon Bissen. *No written report.*

- The Youth Group had an article in the Ralston Recorder and The Catholic Voice.

Stewardship – Joe Kalina. *See Attachment 4, Stewardship Committee Meeting Minutes.*

- Hoping for 300 completed surveys.
- SpiritLink will be mailed to all parishioners in late November-early December.
- The parish festival made \$17,000. Also determined that the volunteers were over-worked.
- The Guardian Angel auction book is being completed and the invitations have been mailed.
- Planning for a Stewardship Fair to get parishioners involved with committees/activities.
- New parish youth activities: children's tithe envelopes handed out and Columbian Squires group formed.

Maintenance – Joan Luebbert. *No written report this month.*

- Focus has been on patching the gym roof.

IV. PASTOR'S REPORT

- The Guardian Angel Dinner/Auction has 290 reservations.
- Our parish will host a 40-Hours Devotion on March 11-13, 2012 with guest speakers.
- A bereavement committee is being organized by Valerie Conzett in conjunction with the Archdiocese's Family Life Office.
- When parishioners die, a memorial cross will be hung on the back wall of the nave. The cross will be given to the family after one year.
- Religious Education classes are going well.
- The African Community will have a music festival on December 17.
- On Holy Days, the 7 am mass will now be held at 96th & Q, due to the traffic congestion with student drop-offs at the school.
- The Archdiocesan Parish & School Study update:
 - There was a presentation of the findings of all parishes in the study. Information can be viewed at the Website: www.meitler.com/support (access code: Omaha)
 - Each parish has been assigned a list of questions to be answered on behalf of the parish.
 - Mike Rasmussen will seek input from the parish sub-committee to submit responses by the deadline of December 16.

V. OLD BUSINESS:

None

VI. NEW BUSINESS:

- In lieu of our December meeting, Ryan and Liz Sevcik will host a holiday party on Sunday, December 11 at 6 pm.

CLOSING PRAYER/ Adjournment

Next Meeting: Thursday, January 12, 2012 at 7:00 pm in the School Library.

ST. GERALD PARISH PASTORAL COUNCIL
Projects for 2011-2012

Project	Co-Ordinator	Status
Enhance Welcoming aspect	Mary Morss	Mary will research suggestions.
Research parish council by-laws	John Prosocki	John has obtained a copy of the current by-laws.
More Parish Council involvement in the budget process	Mike Rasmussen	Mike will try to get a 2-step process for PC approval of the budget.
Online prayer request/ church prayer basket	Jamie Zabrocki	Currently available on stgerald.org but still need a volunteer to coordinate. Advertise that prayer request book is in the Chapel.
Research scheduling software	Judy Haug	Cheryl has the software module. It has been updated and is available for viewing on stgerald.org.
Long-Range Planning	Fr. Korte Ryan Sevcik	

Last updated 11/10/2011