

## **St. Gerald Parish Pastoral Council**

### **Meeting Minutes – March 2, 2006: Focus on Budget approval, See Attachment 1, Agenda**

Present: Missy Arana, Todd Banchor, Dan Buck, Dean Coenen, Ruth Guthrie, Brent Pohlman, Kathy Valasek.

Also Present: Fr. Gary Ostrander, John Bolas, Dave Garland, (Kathy Hanson, secretary)

Absent: Tim Gregor, Leo Kochanowicz

#### I. SCHOOL REPORT: (Dave Garland) – no attached report this month

- A. Middle School Information meetings were Feb 23 and 28. Ninety-three (93) families were represented. Feedback forms were positive, only 5 were undecided. All had some level of interest. Approximately 25 of these were 8<sup>th</sup> grade... meaning most likely we will have one 8<sup>th</sup> grade class and two of each 7<sup>th</sup> and 6<sup>th</sup> grade classes this year. This equates to approx 5 teachers and a principal and possibly an assistant for the principal. Seven tours were given in the last few weeks, 5 of these registered.

#### II. MINUTES OF LAST MEETING: Members did not get their copies by email. To approve next time.

#### III. PASTORS REPORT: (Fr. Gary Ostrander) - See Attachment 2 - Meeting Notes Urban West Pastors

- A. Deanery meeting called by Archdiocese. There will be a Deanery planning meeting April 1. Parish Council President, APC Delegate and another member are invited to attend. Brent P and Ruth G as well as a couple of other volunteers from parish council will be attending.

#### IV. COMMITTEE REPORTS

##### A. Maintenance (Leo Kochanowicz) – no report this time, no discussion

- a. Lent Clean Up (Dean K) – See Attachment 3 - Human Needs Committee Report

##### B. Social/ Liturgy (Kathy Valasek) – no attached report this time

Discussion:

- a. Mission Week: April 1-April 9<sup>th</sup>. Preparations are in progress.
- b. Discussed success of welcoming, hospitality and other efforts to make people feel welcomed and that this was affirmed as an important part of our parish at the Stewardship conference last week.
- c. Men's Club Breakfast was pretty well attended, except for after 10:30 mass, rumor is they actually made money.

##### C. Stewardship (Todd Banchor/Ruth Guthrie) - See Attachment 4, Stewardship Committee Report Feb 26, 2006 Additional Discussion:

- a. Mission / Vision Statement: See Attachment 5 – Mission/Vision Statement. St Francis Parish in Wichita was studied at the Archdiocesan Stewardship Convocation in Fremont Feb 25 as a success story – see report. The role of their Mission Statement was a center-point in the Stewardship lifestyle of this parish and is incorporated in all of their committee statements/visions, included on their headers/footers on letters/documents, on signs. It was suggested that a short, easily memorized mission statement be written separate from the 'who we are' type statement that we currently have, and Todd B wrote a rough draft of one – see attachment. Father Gary recommended a few changes and Todd B will be writing it up for approval of members through email.
- b. New Parishioner Welcome/Registration: no discussion this meeting

##### D. Total Education Committee (Missy Arana) – no attached report this time

Discussion:

- a. Athletic Commission: Evaluation of use of gym after one week. No physical problems/damage. Had to ask them to wait until after daycare (6pm) since there are just 2 teams, and they can select practice times that do not conflict with daycare. Should not need gym much longer, but will give them another month of 'trial practices' in the gym. After that they should be regularly outside.

E. Building Committee (Dan Buck) - no attached report this time

Discussion:

- a. Security System: Some concern was mentioned of building doors being left open when there is only one person in the building for security. We do not think our present or planned security system has the feature of doors being automatically locked/alarmed. We may want to consider this feature for better security.

F. Finance (Brent Pohlman) – See Attachment 6 – Finance Committee Meeting Minutes, Feb 15, 2006 and Attachment 7 - 2007 Budget Review

Additional Discussion

- a. Budgeting Meetings for Parish Council: (Led by John Bolas)
  1. Summary Page – discussed tuition, schedule for tuition, discussed change in tuition needed to offset the middle school needs. Suggested that more communication regarding how/why increases were needed. Dave G is planning to do that that in a cover letter. Suggested that we put that in terms of extra \$/month also, for them to see relative effect on their budget. Teacher salaries discussed briefly, council recalling/inquired about salary changes and adjustments over the last few years.
  2. Noted lakeview plant maintenance costs reduced from budget, as the parking planned for the office has not been approved by city. Hope income was reduced from original budget.
  3. Motion to approve by Todd B, seconded by Kathy V, all voted for approval, none against
- b. Guardian Angel Dinner: no discussion this time

G. Human Needs Committee (Dean Coenen)- see Attachment 3

Additional Discussion:

- a. Nursery: See report; discussed the amount of chair involvement and turnover of chairs at end of year i.e....with different parents being responsible each week; would a leader need to be there to get them started each week, and how would turnover of chairs happen. Dean and Missy suggested each chair will be responsible to find their replacements from the upcoming 8<sup>th</sup> grade class in early spring and that training and information will be given to parents in the fall, and should be sufficient for parents to open/handle the nursery on their assigned week. Council approved the idea of class/parent participation and agreed that flyer should be added to the Confirmation materials sent out this spring.

H. Family Life Committee (Tim Gregor) – no attached report this time

No comments this month.

V. OLD BUSINESS

Mission / Vision Statement: (discussion now under Stewardship)

VI. NEW BUSINESS: none

VII. PRESIDENT/ VICE-PRESIDENT BUSINESS: (Brent Pohlman, Pres and Ruth Guthrie, VP)

- A. Improved Communication/ Congregational Meeting: See Powerpoint Presentation, Attachment 8  
Checking on the 23<sup>rd</sup> for a good date. Council to email attendance to Brent by tomorrow, the 3<sup>rd</sup>. Meeting will focus on who is on council, goals and mid-way accomplishments, time for questions, maybe try to generate interest in parish council involvement. To include in announcements before mass. Suggested that announcement is clear on 'what this meeting is' so people understand and feel welcome. Brent will write up the announcement and send out to council for any comments.
- B. Archdiocesan Pastoral Council (APC) – See Attachment 8 – Parish Pastoral Questions and Responses  
No additional discussion this meeting.

VIII. CLOSING PRAYER / Adjournment